

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.


Name - Certified Operator / Licensed Center Elaine Schreiber Child Dev Ctr		Provider Number / Facility ID Number 1000564041 / 001 - 220442	
Address - Facility (Street, City, State, Zip Code) 5460 N 64Th St Milwaukee WI 53218		Telephone Number 414-463-7950	Date - Regulation Visit 5/25/2022
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: One classroom had children signed in and out for the day when attendance was reviewed at 9:30am and all children were still in attendance. Repeat violation: Previously cited on 8/10/2020	Will review with staff sign in/out procedures to make sure children are not signed out before they leave	5/27/22
2	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Teachers were not signed in to document the hours they were working in the classroom to meet ratios.	Will remind teachers to sign in/out of each classroom when they enter and leave the room	5/27/22

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3	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two classrooms did not have documentation of changes in development completed within the past three months.	Will work w/ teachers to update intake forms every three months	5/31/22

NAME - Certification Worker / Licensing Specialist
Sarah Stormont

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Laura 

Date Signed

5/27/2022