

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated June 22, 2021 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
 - Do not include confidential information, including the names of children and staff.
 - Write in concise, plain English.
 - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
 - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
 - **Email:** sarah2.yang@wisconsin.gov or
 - **Fax:** (715) 930-1139 or
 - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF EARLY CARE REGULATION
WESTERN REGION
610 GIBSON STREET
SUITE 2
EAU CLAIRE, WI 547012626

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

Date Correction Plan Due 7/6/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Color My World Child Care North		Provider Number / Facility ID Number 0000556380 / 001 - 520011		
Address - Facility (Street, City, State, Zip Code) 1903 Western Ave Eau Claire WI 54703		Telephone Number 715-835-2060	Date - Regulation Visit 6/18/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: On 6/18/21, A current Health/Physical Exam Report was not observed in the file for Child # 1. Repeat violation: Previously cited on 1/9/2020	Health/Physical form will be sent home with the parents to fill out and update. Health/Physical forms will be sent home before they expire. A log will be used to track the dates they are due for new updated forms which will be every 6 months for children under 2.	07-19-2021	
2	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: On 6/18/21, A current Health/Physical Exam Report was not observed in the file for Child # 2 and 5.	Health/Physical forms will be sent home with parents to fill out/ update and have doctor sign them. Health/Physical forms will be sent home every 2 years from the date they were filled out for 2-5 year olds. A log will be used to track the dates the forms were filled out and when new ones need to be sent home for updated forms.	07-19-2021	

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1903 Western Ave Eau Claire WI 54703		715-835-2060	6/18/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: On 6/18/21, employee C and D did not have a health examination completed within 12 months prior or 30 days after beginning work at the center, indicating the person is physically able to work with young children and is free from illness detrimental to children including tuberculosis.</p>	<p>Employee C and D will provide the Director with a completed physical signed by doctor.</p> <p>All new hires will need to complete this form within 30 days from assuming position. If they fail to complete form they will not be placed on the schedule.</p>	07-19-2021	
4	<p>251.05(2)(a)4.a. Staff Record - Registry Certificate</p> <p>Description: On 6/18/21, a certificate from the The Registry was not observed on file for employee D who has worked at the center for more than 6 months.</p> <p>Repeat violation: Previously cited on 1/9/2020</p>	<p>Employee D will apply/ submit paper work for the Registry.</p> <p>Lead teachers will apply for registry within 6 months of accepting lead teacher position. If registry isn't completed within 6 months they will be removed from schedule till they have it completed.</p>	07-19-2021	
5	<p>251.07(5)(b)3. Tables & Seating During Meals</p> <p>Description: On 6/18/21, seating and table space is not equal to the number of children in the 9 to 18 months classroom excluding infants. Only two infant seats and table space were observed for 8 infants and toddlers, children were not being served food at the same time. Rule in pertinent part states Except as provided in subd. 4., in a center where meals and snacks are served, seating and table space shall be at least equal to the licensed capacity of the center, excluding infants, so that all children can be served at the same time.</p>	<p>Table and chairs will be brought into the room to make enough seating for equal number of children.</p> <p>We will make sure there is equal number of seating for all children to eat snacks and meals together.</p>	06-28-2021	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: On 6/18/21, an infant was observed sleeping in a pack n play with a blanket.	Infants will not have blankets in the pack n play. Staffed will be retrained about proper sleeping rules. Staff will no longer using blankets for infants and will follow licsening rules when it comes to sleeping.	07-19-2021	

NAME - Certification Worker / Licensing Specialist
Sarah Yang

Date Issued
6/22/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Karen Rodriguez

Date Signed
06-23-2021