

Date Correction Plan Due 4/18/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Ywca Discovery Center		<b>Provider Number / Facility ID Number</b> 0000555770 / 002 - 1003766		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1735 S Washington St Janesville WI 53546		<b>Telephone Number</b> 608-752-5445	<b>Date - Regulation Visit</b> 4/3/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: Staff D did not have a registry certificate on file documenting that they have met the educational qualifications for their position.	<i>Staff D has ordered official transcripts; are being sent to the Registry.</i>	4.14.25	
2	251.05(3)(f)3. <b>Child Care Teacher - Entry-Level Training</b>  Description: Staff D did not have documentation of completing entry level training prior to assuming the position of a child care teacher.	<i>Staff D: We have sent unofficial transcripts to the Registry for a preliminary look.</i>	4.9.25	

**NAME - Agency Worker**  
Rebecca Brickson

Date Issued  
4/4/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Angie Thompson*

Date Signed

4.9.25