

Date Correction Plan Due 4/1/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
--------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Ywca Harmony Child Care Program		Provider Number / Facility ID Number 0000555770 / 026 - 1013737		
Address - Facility (Street, City, State, Zip Code) 4243 E Rotamer Rd Janesville WI 53546		Telephone Number 608-868-9360	Date - Regulation Visit 3/14/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A and B did not have documentation of a physical examination on file within 30 days after being hired.	<i>All staff will have a physical within 30 days or an appointment date on file.</i>	<i>3.18.2025</i>	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff A and B did not have documentation of completing Abusive Head Trauma Prevention training prior to working with children as required.	<i>All staff will complete training as part of the YWCA staff training.</i>	<i>3.18.2025</i>	

Name - Certified Operator / Licensed Center Ywca Harmony Child Care Program		Provider Number / Facility ID Number 0000555770 / 026 - 1013737	
Address - Facility (Street, City, State, Zip Code) 4243 E Rotamer Rd Janesville WI 53546		Telephone Number 608-868-9360	Date - Regulation Visit 3/14/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A and B did not have documentation on file of having Child Abuse and Neglect training within the first week of working in the program when documentation showed training dated after the site visit.	All staff will complete training as part of the YWCA staff training.	3.18.2025
			Verification Date

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
3/18/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Angie Thompson

3.18.2025