Point Detail Report

Provider Details

Provider #	6000569996	**LISA WEISS**
Location #	001	1021 Pine St
Facility #	1004529	Sun Prairie WI 53590
Categories	Licensed Family	Dane County (Southern Region)
Contact Name	LISA POTTS	
Rating Track	Family - Track 1	

Rating Summary

23 Points Out Of 40 Points Maximum

Rating Calculate 9/9/2016

Rating Process : Technical Rating (2016 Criteria Version)

Category	Points Earned	Possible Points
Education and Training	**10**	**14**
Learning Environment and Curriculum	**3**	**14**
Business and Professional Practices	**7**	**7**
Health and Wellness	**3**	**5**

Rating Details

Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Education and Training			
A.1)	**Provider has Administrator Credential or Preschool Credential or 24 related credits - Required for 4 Stars**	✓	**10**	**14**
Total :			**10**	**14**

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Learning Environment and Curriculum			
B.1.1)	**Self-assessment of program is performed - Required for 3 Stars**	✓	1	1
B.1.2)	**Quality Improvement Plan is completed by the self-assessment**	✓	1	1
B.1.3)	**Developmentally appropriate practices are used by the program staff**		0	1
B.2.1)	**Provider has received training in the Wisconsin Model Early Learning Standards (WMELS) or the School-Age Curricular Framework (SACF)**		0	1
B.2.2)	**Program's curriculum is aligned with Wisconsin Model Early Learning Standards (WMELS) and/or School-Age Curricular Framework (SACF)**		0	1
B.3.1)	**Provider uses individual child portfolios to document child's development**		0	1
B.3.2)	**Provider uses intentional planning to improve child outcomes including the use of individual child assessment tools**		0	1
B.3.3)	**Provider performs annual developmental screening and appropriate referrals**	✓	1	1
B.3.4)	**Provider tracks individual child outcomes through the use of portfolios, lesson plans and individual child assessments**		0	2
Total :			3	14

Note : Programs that choose a Technical Rating do not have an Environment Rating Scale (ERS) performed on them. Therefore, they are only eligible to earn up to 10 points in the Learning Environment and Curriculum category and 36 points overall.

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Business and Professional Practices			
C.2.1)	**Provider demonstrates: ongoing annual line-item budget; budget review; record-keeping practices; and accurate and timely completion of taxes - Required for 3 Stars**	✓	1	1
C.2.2)	**Provider has a parent handbook which identifies program policies for vacation, holidays, staff time off, procedures for sick provider days, parent procedures for sick days and related family questions including contracts with parents for days of paid time off - Required for 4 Stars**	✓	1	1
C.2.3)	**Program has written policies that reduce risk including posted information about emergency drills and emergency contact numbers and insurance coverage for various risks of doing business in a home. Procedures are in place for timely review of budget, and long term fiscal records are maintained and demonstrate sound financial planning - Required for 5 Stars**	✓	1	1
C.3.1-5)	**Professional Practices If two or more practices are verified, program receives one point**	✓	1	1
	Provider has a professional development plan created that identifies annual goals	✓		
	Provider has a written copy of employment policies and procedures including job descriptions			
	Provider and staff, program board and advisory committee (if applicable) are able to access accurate and timely information on program finances			
	Provider has an active membership in a professional association focused on early care and education or school-age (if applicable)			
	Access to professional development resource materials available on-site	✓		
C.4.1-3)	**Provider follows at least two benefits practices**	✓	1	1
	Provider has health insurance for self and dependent children	✓		
	Provider contracts with parents to have a minimum of 10 days off per year, 5 of which must be paid	✓		
	Provider has contributed to a retirement plan during the past year	✓		

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
C.5.1-5)	**Family Engagement - The program as demonstrated the following (for 2 points)**	✓	2	2
	The program has a written policy that describes what the program does to support children and families during transitions within the program			
	The program has a written policy stating that the program will transfer any child's record to the new setting at the family's request and with the family's written consent	✓		
	The program has a written policy encouraging the opportunity for the child and family to visit the program prior to regular attendance	✓		
	The program has a written policy stating that primary caregiving is provided by one or two consistent staff members who lead the group every day	✓		
	The program has a written policy stating they have intentional, age-appropriate activities for children to prepare them for the transition to a new classroom or educational setting over the course of at least three months			
	The program has a written policy and provides documentation of children remaining with one staff member and the same classroom for at least 12 months. This supports looping/continuity of care for young children in child care	✓		
	The program provides documentation of following the program's transitioning policies and procedures			
	The program provides documents of a "face to face" meeting with all families during the first 45 days of transitioning into the program			
	The program meets with and supports all children and their families transitioning out of the program including when children transition to another educational setting			
	The program has a policy describing a system in which a new family is paired with a more experienced family to help the new family engage in the child care program and larger community setting			
	The program has a family handbook that describes the program's mission statement, educational philosophy and expectations for families	✓		
	The program has at least three different types of opportunities for families to participate in per year			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program provides information monthly to families about child development, parenting, and self-improvement conferences, workshops and trainings through bulletin boards, newsletters, brochures, social media, etc.			
	The program has pictures, books, and learning materials that reflect diversity accessible to children			
	The program hosts at least two annual group activities for enrolled families			
	The program provides and encourages at least two educational opportunities for families per year	✓		
	The program hosts and provides documentation of at least two activities that incorporate the cultures of both the enrolled families and the local or global community per year			
	The program has documentation of activities that includes diversity as a regular part of daily routines and play activities	✓		
	The program uses a communication system that uses families' preferred method of communication	✓		
	The program has a written policy that is available to families that details the program's philosophy			
	The program offers at least two family conferences per year			
	When an assessment tool for a child is completed, the program communicates the information with the family			
	The program intentionally interacts daily with each child's parent about individual child's day-to-day activities			
	The program has documentation of frequent, on-going communication between staff and families			
	The program has a written policy available to families explaining how their input on program policies and procedures will be gathered			
	Developmental screening is completed by both the family and the program staff and findings are discussed with the families	✓		
	The program provides at least two opportunities per year to engage fathers/male role models in a variety of ways to support these roles			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program has a written policy that acknowledges families' cultures and values the family's rights to make decisions for their children			
	The program provides families quarterly with child-specific home-based activities			
	The program has a dual purpose space where staff and families can meet	✓		
	The program supports families in contributing to a newsletter, parent discussion board, Facebook page that is specific to that child care program			
	The program provides the families with at least two pieces of information about health and safety per year			
	The program provides families monthly with child-specific, home-based activities			
	The program has a dedicated space where staff and families can meet confidentially			
	The program has a dedicated space that supports breastfeeding mothers			
	The program works with families to implement at least two strategies to create consistency between home practices and the child care program's culturally/linguistically appropriate practices	✓		
	Program offers library services for families to check out books, toys, videos and/or resource materials on parenting and appropriate child development			
	Program completes the Engaging Families Around the Wisconsin Model Early Learning Standards(WMELS) training			
	The program demonstrates that they are an active participant in relevant, local community events at least twice per year			
	The program invites community programs to share their areas of expertise with families and the community at least twice per year			
	The program relays information to families on: best practices, new research, and/or policy changes at local, state or national levels that affect early care and education			
	The program maintains at least five resources and referral linkages to crisis services			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program has cultivated at least three working relationships with public and community-based services The program collaborates with at least two community agencies that bring the program staff, children, and families together in a way that enhances program and family involvement in the community			
Total :			**7**	**7**
	Health and Wellness			
D.1.1)	**Program must either participate in the Child and Adult Care Food Program (CACFP) or serve meals, snacks and beverages that meet CACFP guidelines. The program must also have policies and procedures to address children's allergies and accommodate dietary restrictions - Required for 3 Stars**	✓	**1**	**1**
D.1.2)	**Program provides at least sixty minutes of physical activity per day. Note: The sixty minutes is pro-rated for programs that operate for fewer than eight hours per day.**	✓	**1**	**1**
D.1.3)	**Provider has received training in social and emotional competence or inclusion practices**		**0**	**2**
D.1.4)	**Provider has received training to assist in identification, prevention and reporting of child abuse and neglect**	✓	**1**	**1**
Total :			**3**	**5**