



Point Detail Report

Provider Details

Provider #	4000583944	DOOR COUNTY YMCA INC
Location #	002	876 S Lansing Ave
Facility #	1014211	Sturgeon Bay WI 54235-2858
Categories	Licensed Group	Door County (Northeastern Region)
Contact Name	JOANNA SEVERINSEN	
Rating Track	Licensed Day Camp - Track 4	

Rating Summary



21 Points Out Of 36 Points Maximum

Rating Calculate 8/26/2016

Rating Process : Technical Rating (2015 Criteria Version)

Category	Points Earned	Possible Points
Education and Training	9	15
Learning Environment and Curriculum	4	9
Business and Professional Practices	6	7
Health and Wellness	2	5

Rating Details

Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
Education and Training				
A.1)	Counselors/Group Leaders with any one of the following for 50% of the groups: 24 related credits, or Associate's degree with 30 related credits, or Bachelor's degree with 30 related credits. All other Counselors/Group Leaders with 6 related credits	✓	5	6
A.2)	Site Supervisor/Coordinator with 36 related credits. 6 of those credits must be in supervision/personnel management and financial management	✓	4	9
Total :			<u>9</u>	<u>15</u>



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Learning Environment and Curriculum				
B.1.1)	Self-assessment of program is performed - Required for 3 Stars	✓	1	1
B.1.2)	Quality Improvement Plan that is informed by the self-assessment is developed in accordance with authentic quality improvement tool	✓	1	1
B.1.3)	Quality Improvement Plan is verified by an outside independent entity OR at least two additional hours of time is spent working with a Professional Development Approval System-approved Technical Consultant or Master Trainer on an item from the program's Quality Improvement Plan		0	1
B.2.1)	All Counselors/Group Leaders have received training in the Wisconsin Model Early Learning Standards (WMELS) or the Wisconsin Afterschool Network School-Age Curricular Framework	✓	2	2
B.2.2)	Program's curriculum is aligned with Wisconsin Model Early Learning Standards (WMELS) and/or Wisconsin Afterschool Network School-Age Curricular Framework for school-age children		0	1
B.3.1)	Program uses individual child portfolios to document child's development and plan for effective activities		0	1
B.3.2)	Program uses intentional planning to improve child outcomes		0	1
B.3.3)	Program tracks individual child outcomes		0	1
Total :			4	9

Note : Programs that choose a Technical Rating do not have an Environment Rating Scale (ERS) performed on them. Therefore, they are only eligible to earn up to 9 points in the Learning Environment and Curriculum category and 36 points overall.



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Business and Professional Practices				
C.2.1)	Program demonstrates all of the following: an ongoing annual line-item budget; review of their budget; high quality record-keeping practices; and accurate and timely completion of taxes - Required for 3 Stars	✓	1	1
C.2.2)	Program has a written copy of their employment policies and procedures which includes all of the following: job descriptions and hiring practices; personnel policies; salary/benefit schedules; evaluation procedures; staff disciplinary policies; grievance procedures; program policies and staff expectations	✓	1	1
C.2.3)	Program offers evidence of using Model Work Standards for administration of business including hiring, staffing and business planning		0	1
C.3.1-5)	If 2 professional development practices are evident, center receives one point.	✓	1	1
	Program has an annual staff evaluation plan that includes professional development goal-setting	✓		
	Program offers staff access to professional development funding to cover cost of training opportunities that meet the goals of the individual staff person's professional development plan	✓		
	Program offers staff access to professional resource materials available on-site	✓		
	Site Supervisor/Coordinator has an active membership in a professional association focused on school-age care			
	Program has a 75 percent or higher retention rate of well-educated (Associate's Degree or higher) Site Supervisor/Coordinator over three-year period			
C.4.1-4)	If 2 staff benefit practices are met, center receives one point.	✓	1	1
	Program provides access to health insurance with an employer contribution of 25 percent or higher for full-time staff	✓		
	Program provides access to a pension/retirement plan with employer contribution for full-time employees	✓		
	Site Supervisor/Coordinator has paid time off equivalent to 18 or more days per year	✓		
	Program conducts all-staff meetings once per month and Site Supervisor/Coordinator/Director/Administrators or Counselors have two hours paid planning time per week	✓		



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C.5.1-6)	Three or more of the parent/family involvement practices are evident.	✓	2	2
	<p>Program does all of the following: written description of the program's philosophy is available to all families; materials & resources are available in a process or communication style that meets the needs of families; orientation opportunities are available to all families prior to enrollment; and parents are encouraged to observe program</p> <p>Families have an opportunity to provide input on program policies and procedures and the program provides the opportunity for parents to be on an advisory committee/parent board</p> <p>Parent conferences are held at least once during the children's attendance period and more often if needed to discuss the children's progress</p> <p>Program provides evidence of frequent, regular, on-going communication between staff, families and schools; so as to convey trust and respect, and to help ensure smooth transitions from home to program, or one program to another; communications occur through multiple means such as face-to-face, written notes, phone calls, e-mails and newsletter updates</p> <p>Program demonstrates parent and family outreach through educational and social opportunities at least once annually</p> <p>Information is shared with family about children's experiences during the day, day to day schedule of program and any injuries or special events as well as changes in a child's health, or eating habits.</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>		
Total :			<u>6</u>	<u>7</u>



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Health and Wellness				
D.1.1)	Program must either participate in the Child and Adult Care Food Program (CACFP) or serve meals and snacks that meet CACFP guidelines. The program must also have policies and procedures to address children's allergies and accommodate dietary restrictions - Required for 3 Stars	✓	1	1
D.1.2)	Program provides at least sixty minutes of physical activity per day. Note: The sixty minutes is pro-rated for programs that operate for fewer than eight hours per day	✓	1	1
D.1.3)	Counselors/Group Leaders and Site Supervisor/Coordinator are trained in social and emotional competence or inclusion practices (1 point if 50% of Counselors/Group Leaders/Site Supervisor are trained; 2 points if 100% are trained)		0	2
D.1.4)	At least 50% of Counselors/Group Leaders and Site Supervisor are trained in protective factors training around working with parents through the Strengthening Families Initiative OR 100% of Counselors/Group Leaders and Site Supervisor have completed Department-approved Suspected Child Abuse and Neglect Mandated Reporter Training Program (SCAN-MRT) or Darkness to Light training to assist in identification, prevention and reporting of child abuse and neglect		0	1
Total :			<u>2</u>	<u>5</u>