Point Detail Report

Provider Details

Provider #	7000559937	**CLUBHOUSE FOR KIDS INC**
Location #	001	1805 Bourbon Rd
Facility #	120797	Cross Plains WI 53528
Categories	Licensed Group	Dane County (Southern Region)
Contact Name	KATHY REGENAUER	
Rating Track	Group - Track 2	

Rating Summary

20 Points Out Of 40 Points Maximum

Rating Calculate 11/16/2016

Rating Process : Technical Rating (2016 Criteria Version)

Category	Points Earned	Possible Points
Education and Training	**12**	**15**
Learning Environment and Curriculum	**3**	**13**
Business and Professional Practices	**2**	**7**
Health and Wellness	**3**	**5**

Rating Details

Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Education and Training			
A.1)	**Lead Teachers with Associate's degree (related) for 50% of classrooms and Bachelor's degrees/Bachelor's degrees with DPI licenses for the other 50% of classrooms**	✓	**8**	**9**
A.2)	**Director has Administrator Credential and either Associate's degree (related) or Bachelor's degree (unrelated) - Required for 5 Stars**	✓	**4**	**6**
Total :			**12**	**15**

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Learning Environment and Curriculum			
B.1.1)	**Self-assessment of program is performed - Required for 3 Stars**	✓	1	1
B.1.2)	**Quality Improvement Plan is completed by the self-assessment**	✓	1	1
B.1.3)	**Developmentally appropriate practices are used by the program staff**		0	1
B.2.1)	**At least 50% of Lead Teachers/Group Leaders have received training in the Wisconsin Model Early Learning Standards (WMELS) or the Wisconsin Afterschool Network School-Age Curricular Framework**	✓	1	1
B.2.2)	**Program's curriculum is aligned with Wisconsin Model Early Learning Standards (WMELS) and/or School-Age Curricular Framework (SACF)**		0	1
B.3.1)	**Program uses individual child portfolios to document child's development**		0	1
B.3.2)	**Program uses intentional planning to improve child outcomes including the use of individual child assessment tools**		0	1
B.3.3)	**Program performs annual developmental screening and appropriate referrals**		0	1
B.3.4)	**Program tracks individual child outcomes through the use of portfolios, lesson plans and individual child assessments**		0	1
Total :			3	13

Note : Programs that choose a Technical Rating do not have an Environment Rating Scale (ERS) performed on them. Therefore, they are only eligible to earn up to 9 points in the Learning Environment and Curriculum category and 36 points overall.

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	Business and Professional Practices			
C.2.1)	**Program demonstrates: ongoing annual line-item budget; budget review; record-keeping practices; and accurate and timely completion of taxes - Required for 3 Stars**		0	1
C.2.2)	**Program has a written copy of their employment policies and procedures which includes at least six of the following: job descriptions; hiring practices; personnel policies; salary/benefit schedules; evaluation procedures; staff disciplinary policies; grievance procedures; program policies - Required for 4 Stars**	✓	1	1
C.2.3)	**Business offers evidence of using full-staff strategic planning for improved workplace standards for administration of business including hiring, staffing and business planning - Required for 5 Stars**		0	1
C.3.1-5)	**Professional Development - If two or more of the following practices are verified, center receives one point**		0	1
	Annual staff evaluation plan includes professional development goal-setting.			
	Program offers staff access to professional development funding to cover the cost of training opportunities that meet the goals of the individual staff person's professional development plan			
	Program offers staff access to professional resource materials available on-site	✓		
	Director or Administrator has an active membership in a professional association focused on early care and education or school-age (if applicable)			
	Program has a 75 percent or higher retention rate of well educated (Associate's degree or higher) Lead Teachers and Program Administrators over three-year period			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
C.4.1-4)	**Staff Benefits - If two or more practices are verified, program receives one point**		**0**	**1**
	Program provides access to health insurance with an employer contribution of 25% or more for full-time employees			
	Program provides access to a pension/retirement plan with employer contribution for full-time employees			
	Lead teaching staff has paid time off equivalent to 18 or more days annually	✓		
	Program conducts all-staff meetings once per month and Lead Teaching staff have 2 hours paid planning time per week			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
C.5.1-5)	**Family Engagement - The program has demonstrated the following (for 1 point)**	✓	1	2
	The program has a written policy that describes what the program does to support children and families during transitions within the program	✓		
	The program has a written policy stating that the program will transfer any child's record to the new setting at the family's request and with the family's written consent	✓		
	The program has a written policy encouraging the opportunity for the child and family to visit the program prior to regular attendance	✓		
	The program has a written policy stating that primary caregiving is provided by one or two consistent staff members who lead the group every day	✓		
	The program has a written policy stating they have intentional, age appropriate activities for children to prepare them for the transition to a new classroom or educational setting over the course of at least three months			
	The program has a written policy and provides documentation of children remaining with one staff member and the same classroom for at least 12 months. This supports looping/continuity of care for young children in child care			
	The program provides documentation of following the program's transitioning policies and procedures	✓		
	The program provides documents of a "face to face" meeting with all families during the first 45 days of transitioning into the program			
	The program meets with and supports all children and their families transitioning out of the program including when children transition to another educational setting			
	The program has a policy describing a system in which a new family is paired with a more experienced family to help the new family engage in the child care program and larger community setting			
	The program has a family handbook that describes the program's mission statement, educational philosophy and expectations for families	✓		
	The program has at least three different types of opportunities for families to participate in the child care program per year			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program provides information monthly to families about child development, parenting, and self-improvement conferences, workshops and trainings through bulletin boards, newsletters, brochures, social media, etc.	✓		
	The program has pictures, books, and learning materials that reflect diversity accessible to children			
	The program hosts at least two annual group activities for enrolled families			
	The program provides and encourages at least two educational opportunities for families per year			
	The program hosts and provides documentation of at least two activities that incorporate the cultures of both the enrolled families and the local or global community per year			
	The program has documentation of activities that includes diversity as a regular part of daily routines and play activities			
	The program uses a communication system that uses families preferred method of communication	✓		
	The program has a written policy that is available to families that details the program's philosophy			
	The program offers at least two family conferences per year			
	When an assessment tool for a child is completed, the program communicates the information with the family			
	The program intentionally interacts daily with each child's parent about individual child's day-to-day activities	✓		
	The program has documentation of frequent, on-going communication between staff and families	✓		
	The program has a written policy available to families explaining how their input on program policies and procedures will be gathered			
	Developmental screening is completed by both the family and the program staff and findings are discussed with the families			
	The program provides at least two opportunities per year to engage fathers/male role models in a variety of ways to support these roles			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program has a written policy that acknowledges families' cultures and values the family's rights to make decisions for their children			
	The program provides families quarterly with child-specific home-based activities			
	The program has a dual purpose space where staff and families can meet	✓		
	The program supports families in contributing to a newsletter, parent discussion board, Facebook page that is specific to that child care program			
	The program provides the families with at least two pieces of information about health and safety per year	✓		
	The program provides families monthly with child-specific, home based activities			
	The program has a dedicated space where staff and families can meet confidentially			
	The program has a dedicated space that supports breastfeeding mothers			
	The program works with families to implement at least two strategies to create consistency between home practices and the child care program's culturally/linguistically appropriate practices			
	Program offers library services for families to check out books, toys, videos and/or resource materials on parenting and appropriate child development			
	Program completes the Engaging Families Around the Wisconsin Model Early Learning Standards(WMELS) training			
	The program demonstrates that they are an active participant in relevant, local community events at least twice per year			
	The program invites community programs to share their areas of expertise with families and the community at least twice per year			
	The program relays information to families on: best practices, new research, and/or policy changes at local, state or national levels that affect early care and education			
	The program maintains at least five resources and referral linkages to crisis services			

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Quality Indicator	Explanation	Achieved	Points Earned	Possible Points
	The program has cultivated at least three working relationships with public and community-based services The program collaborates with at least two community agencies that bring the program staff, children, and families together in a way that enhances program and family involvement in the community			
Total :			**2**	**7**
	Health and Wellness			
D.1.1)	**Program must either participate in the Child and Adult Care Food Program (CACFP) or serve meals, snacks and beverages that meet CACFP guidelines. The program must also have policies and procedures to address children's allergies and accommodate dietary restrictions - Required for 3 Stars**	✓	**1**	**1**
D.1.2)	**Program provides at least 60 minutes of physical activity per day. Note: The sixty minutes is prorated for programs that operate for fewer than eight hours per day.**	✓	**1**	**1**
D.1.3)	**At least 50% of Lead Teachers and Director have received training in social and emotional competence or inclusion practices**	✓	**1**	**2**
D.1.4)	**Program has received training to assist in identification, prevention and reporting of child abuse and neglect**		**0**	**1**
Total :			**3**	**5**