

Date Correction Plan Due 5/29/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tomahawk Child Care Center		Provider Number / Facility ID Number 2000556562 / 001 - 620263		
Address - Facility (Street, City, State, Zip Code) 648 E Lincoln Ave Tomahawk WI 544871527		Telephone Number 715-453-1602	Date - Regulation Visit 5/11/2023	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Child 7 does not have documentation on file of a follow up health exam. Repeat violation: Previously cited on 9/28/2021	Child 7 will have current documentation of a followup health exam on file. Files will be checked often and reminders will be sent to parents prior to follow up visits.	6/16/23	
2	251.07(6)(i)1. Washing Child's Hands & Face Description: Staff in the mobiles room did not wash a child's hands after a diaper change.	Proper hand washing will be reviewed with all staff. Both adult and child will be reviewed.	5/24/23	

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3	251.07(6)(i)2. Adult Handwashing Description: Staff in the mobiles room did wash her hands after changing a child's diaper or prior to preparing food for a child.	proper handwashing routine will be reviewed with all staff.	5/24/23
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 9 does not have documentation of the required 3 month updates to changes in development that were due in November 2022 and February 2023. Repeat violation: Previously cited on 9/28/2021	Intakes will be reviewed and updated on a regular basis. A system will be put into effect to ensure accuracy.	6/2/23
5	251.09(4)(a)4. Infant & Toddler - Diaper Changing Surface Safety Description: Staff in the mobiles room did not use the safety straps when changing a child's diaper.	Staff members will use the safety straps in the mobiles room when changing diapers.	5/24/23

NAME - Agency Worker
Kirsten Kronberger, Bonnie Davis

Date Issued
5/15/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Michelle Azar

5/17/2023