DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 8/24/2022	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Tomahawk Child Care Center	AUG 25 '22	2000556562 / 001 - 620263

Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
648 E Lincoln Ave Tomahawk WI 544871527	RHINELANDER	715-453-1602	8/8/2022

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: The licensee failed to obtain a preliminary report indicating that Staff G was eligible to work in the child care program. Staff G starting to work as a caregiver on 07/15/2022. This violation was previously cited 09/28/2021, 02/20/2020, 09/05/2019, and 02/14/2019 under DCF 251.04(2)(a).	Preliminary reports will be done + filed before staff begin employment.	8/22/22	
2	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: Per file review and interview of the Director, Staff A, who was working as a teacher in the 1 year old classroom, is not teacher qualified. Repeat violation: Previously cited on 1/21/2022	employees shall have qualifications in file. If not teacher qualified employee must be with a qualified teacher until qualifications are completed can be left alone. One year old room can combine to one side if counts allow so person is with qualified teacher instead of separate sides	8/22/22	

DCF-F-CFS0294-E (R.06/2011)

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3	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: Center does not have documentation that fire and tornado drills were completed in July 2022.	Drills were documented on calender. Documentation will be written down on drill form	8/22/22	
4	251.09(2)(k) **Infant & Toddler - Adult-Size Chairs** Description: Neither of the one year old classrooms have adult size chairs for each child care worker.	Adult size chairs will be provided for both sides of room.	9/30/22	
5	251.09(4)(a)3. **Infant & Toddler - Diaper Changing Surface Disinfection** Description: Center has been using a sanitizing product instead of a disinfectant product to disinfect the diaper changing tables.	Disinfectant solution will be used instead of sanitizing solution	8/22/22	

NAME - Certification Worker / Licensing Specialist	Date Issued
Kirsten Kronberger	8/10/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee	Date Signed
	8/22/22