

Date Correction Plan Due 4/23/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Brighter Beginnings Elc- A Karrasel		Provider Number / Facility ID Number 4000587894 / 001 - 2001189		
Address - Facility (Street, City, State, Zip Code) 1612 Truax Blvd Eau Claire WI 547031551		Telephone Number 715-831-9944	Date - Regulation Visit 3/30/2021	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(2)(a) Compliance With Laws</p> <p>Description: Contrary to s. 48.686(4m)(c) Wis. Stats., the center failed to obtain an approved preliminary report indicating that Staff A and G were eligible to work in the child care program prior to them becoming caregivers.</p>	<p>All staff members have been added into the background check system and all new employees, regardless of if they teach or not, will also be added</p>	4/22/2021	
2	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: On 3/30/21, , employee A, E, and F do not have a health examination completed within 12 months prior or 30 days after beginning work at the center, indicating the person is physically able to work with young children and is free from illness detrimental to children including tuberculosis.</p> <p>Repeat violation: Previously cited on 12/10/2019, 6/13/2019, 6/13/2019</p>	<p>Employees A & F have returned their forms and employee E has one scheduled on May 7th.</p> <hr/> <p>New employees will not be allowed to even start before that is complete.</p>	5/7/2021	

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3	<p>251.05(2)(a)4.a. Staff Record - Registry Certificate</p> <p>Description: On 3/30/21, a certificate from the The Registry was not observed on file for employee E who has worked at the center for more than 3 months, documenting that the child care worker has met the educational qualifications for the position of a teacher.</p> <p>Repeat violation: Previously cited on 6/13/2019</p>	<p>Employee E renewed her Registry account and is waiting for approval.</p> <p>Lead teachers will complete their registry during orientation to prevent this.</p>	6/1/2021	
4	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: On 3/30/21, a current certificate of completion for infant and child cardiopulmonary resuscitation including training in the use of an automated external defibrillator was not on file for employee A, C, E, and F. Employee D's certificate was not from an approved CPR and AED providers and course.</p> <p>Repeat violation: Previously cited on 6/13/2019</p>	<p>Staff will now do one of the approved options and it will be included in their orientation week.</p> <p>F has completed an approved option. A, C, & E will have theirs completed by 5/1</p>	5/1/2021	
5	<p>251.05(3)(g)2. Assistant Child Care Teacher - Qualifications</p> <p>Description: On 3/30/21, documentation of educational qualifications was not observed on file for employee C who has assumed the position of assistant teacher for more than 6 months.</p>	<p>Documents were retrieved from the school and added to file.</p> <p>Transcripts/Books will need to be in file before first day</p>	4/22/2021	

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6	251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: On 3/30/21, employee G did not complete an orientation within the first week of starting to work with children at the center.	Was completed and added to file. <hr/> Added to orientation packet to prevent not being done.	4/22/2021	
7	251.06(2)(gm) Premises - Well Drained, Clean Description: On 3/30/21, The premise was not in good repair where there is a broken cabinet door in the Jungle classroom and the lower bathroom by the Fantastic Frogs classroom is missing the baseboard trim creating a potential injury hazard to the children. Repeat violation: Previously cited on 12/10/2019	*Broken cabinet was fixed * Baseboard was replaced. <hr/> New maintenance procedure created.	4/22/2021	
8	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: On 3/30/21, There was no documentation showing the director reviewed the medical log book within the last 6 months in the infant room. Rule requires that records of injuries shall be reviewed by the director or designated person with staff every 6 months in order to ensure that all possible preventive measures are being taken. Repeat violation: Previously cited on 12/10/2019	Logs were all checked. <hr/> 6 month check was marked on calendar so it is not missed.	4/22/2021	

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9	<p>251.08(4)(b) Driver Orientation - Requirement</p> <p>Description: On 3/30/21, documentation of completed driver training was not observed on file for the driver. Rule in pertinent part states Before a driver who is not the licensee first transports children, the licensee shall provide the driver with a training. The licensee shall review, document, and update the training as necessary with each driver annually.</p>	<p>Orientation was completed.</p> <hr/> <p>Added to Driver Orientation packet for new hires.</p>	4/22/21	
10	<p>251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information</p> <p>Description: On 3/30/21, intake information for two infants were not file in the classroom or area the children were assigned to. Rule in pertinent part states Admission information for an infant or toddler shall be on file in the room or area to which the child is assigned and shall be known to the child care worker</p>	<p>Intakes are now moved with children when they are not in their original classroom.</p>	4/22/21	

NAME - Certification Worker / Licensing Specialist
Sarah Yang

Date Issued
4/9/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
4/23/2021